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# **NOTICE TO ALL UNIT OWNERS**

## **PRIOR TO ANY CONSTRUCTION**

PLEASE REMEMBER:

WORK CANNOT BE DONE THAT ALTERS THE OUTSIDE OF YOUR UNIT **WITHOUT GETTING PRIOR APPROVAL** BY THE ARCHITECTURAL REVIEW BOARD (ARB) OF TARPON COVE.

PLEASE TAKE THE FOLLOWING STEPS:

COMPLETE AN ARB SUBMISSION AND APPROVAL FORM, WHICH CAN BE DOWNLOADED FROM THE TCCA WEBSITE

**[www.Tarponcove.info](http://www.Tarponcove.info)**

OR OBTAINED FROM LANNY FORMARO, PROPERTY MANAGER

COMPLETE THE FORM, INCLUDE THE LICENSE AND INSURANCE INFORMATION FOR THE CONTRACTOR, AND SUBMIT WITH A COPY OF THE CONTRACT YOU HAVE WITH YOUR CONTRACTOR.

COMPLETED SUBMISSION FORM CAN BE RETURNED TO LANNY FORMARO, OR THE CHAIRPERSON OF THE ARB, WHICH IS CURRENTLY JOHN ARDITO, **[Jardit8@msn.com](mailto:Jardit8@msn.com)**

WHILE THE ARB HAS 30 DAYS TO APPROVE YOUR PROJECT, THEY MOVE QUICKLY WITH A FULLY COMPLETED FORM.

**YOU MAY NOT START YOUR PROJECT WITHOUT ARB APPROVAL.** ANYONE WHO DOES, RISKS YOUR CONTRACTOR BEING ASKED TO LEAVE THE PROPERTY IMMEDIATELY, WITHOUT COMPLETION OF THE PROJECT, AND POTENTIAL FOR A FINE.

THANK YOU FOR YOUR COOPERATION

LANNY FORMARO  
PROPERTY MANAGER

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