



## LANDSCAPE REQUEST

This form is to be used by unit owners to request changes to landscaping in or around their unit.

**NO LANDSCAPING CHANGES ARE ALLOWED UNLESS APPROVED BY THE TCCA LANDSCAPE COMMITTEE AND THE TCCA BOARD OF DIRECTORS.**

**WHAT WILL BE CONSIDERED . . . Consideration will be given to shrubs and annuals/perennials. NO CONSIDERATION IS CONSIDERED FOR NEW TREES.**

**CHANGES TO CURRENT LANDSCAPING CONDITIONS . . . Changes To Current Landscaping may require that the unit owner be responsible for future maintenance, including a letter to file for future unit sale reference requiring return to original landscape plan or require future owners to maintain or go back to original landscape.**

To submit the form, please file it with the Property Manager or leave in box at gatehouse office.

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

UNIT OWNER NAME: \_\_\_\_\_

NEIGHBORHOOD: \_\_\_\_\_ E-MAIL \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**PLEASE CHECK THE ITEMS BELOW THAT APPLY:**

- Consideration of Existing Plantings
- Consideration To Add New Plantings
- Consideration of Tree Replacement
- To Expedite Request . . . If approved, are you willing to pay for the cost? *Yes/No*
- Does The Modification . . . Effect the landscaping to the extent that the placement thereof may interfere with the work normally done by the landscaper? *Yes/No*

**CONTINUE ON REVERSE SIDE**



**IDENTIFY REQUEST AND EXPLAIN IN DETAIL**

**SUBMISSION . . . Respectfully submitted on \_\_\_\_\_ by following to Property Manager:**

\_\_\_\_\_ **Unit Owner Signature**

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**FOR OFFICE USE:**                      **LANDSCAPE CHANGE #** \_\_\_\_\_

**DATE ENTERED** \_\_\_\_\_              **DECISION DATE:** \_\_\_\_\_

**CHARGE ACCT #** \_\_\_\_\_

**DECISION:**